

Maine Library Association
2019 Annual Meeting
 Grand Summit Hotel at Sunday River Resort
 Individual Reservation Form
1-800-207-2365

ARRIVAL: **Saturday, September 28, 2019** DEPARTURE: **Tuesday, October 1, 2019**

Lodging Preference	Per Room, Per Night	Deposit Required
<u>Standard Room</u> (2 queen beds)	() \$131.00++	First night's stay is due at the time of booking with the remaining balance due two weeks prior to arrival. If booking within two weeks of arrival, the full balance is due at the time of booking.
<u>Studio Superior</u> (1 queen Murphy bed & kitchenette)	() \$131.00++	
<u>Studio Deluxe</u> (1 queen Murphy, 1 sleep sofa & kitchenette)	() \$131.00++	
<u>1 Bedroom Suite</u> (1 queen bed, 1 sleep sofa & kitchenette]	() \$156.00++	

Please check your lodging preference, rate and deposit. Each per room, per night rate includes: 1 night of lodging the Grand Summit Hotel and the use of all hotel amenities; 9% Maine state tax and 7% resort fee are additional.

Arrival day/date: _____ Departure day/date: _____

Reservation and deposit must be received by **August 29, 2019**. Group rate and availability cannot be guaranteed beyond this date. Based on availability, the above conference rate will be offered up to 3 days prior to the contracted dates of the conference event.

When making a reservation, please refer to group code: 85X3UX

Last Name _____ First _____

Company _____ Phone # _____

Address _____

City _____ State _____ Zip _____

No. of guests _____ Special Requests _____

Email Address (for confirmation) _____

Card Type _____ Card # _____ Exp. Date _____ Security Code _____

To participate in this event, please complete this form and FAX this form directly to our Reservations Office at 207-824-5195. If you have questions, please call the Reservations Office at 1-800-207-2365 between 8 AM - 5 PM, Monday through Friday. Sunday River accepts checks, Mastercard, Visa, American Express, and Discover. Deposit is due within five days of booking a reservation. The reservation will be canceled if the deposit is not received within the five-day period. Cancellations. A \$50 handling fee will be charged for cancellations made more than 14 days prior to the arrival date. If cancellation is within 14 days or less, 50% of the total reservation value will be withheld. Shortening of stays are considered cancellations. Guest is responsible for all nights' confirmed, regardless of late arrival or early departure.

Signature _____ Date _____

Check-in time is guaranteed at 4:00 PM, but guests will be allowed to check in early if their room is available. Check-out time is 10:30 AM.