

**MAINE LIBRARY ASSOCIATION  
CONFERENCE PROGRAM PROPOSAL**  
*“Libraries United 2012”*  
*University of Maine, Orono Campus*  
*May 19-22, 2012*  
[librariesunited.blogspot.com](http://librariesunited.blogspot.com)

**Presenter Information**

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Brief Biography: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Honorarium requested: \_\_\_\_\_

Estimated travel costs: \_\_\_\_\_

Hotel room required:        YES        NO

**Basic Program Information**

Please provide a title and description (150 words or less) of the proposed session. Creative, interesting, and informative titles and descriptions are helpful. If the program is accepted, this description will be used in promotional materials and may be edited for style and clarity. Each accepted presentation will receive \$100 total which will be awarded to the presentation submitter. It is the responsibility of the submitter to determine how to split this award if there is more than one speaker.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Program subject category:** Please circle one:

Administration/Leadership      Adult Services      Children/Young Adult Services  
Higher Education      Intellectual Freedom/Information Access      Library Lovers  
School Libraries      Technical Services/Collection Development  
Technology      Transformation/Innovation/Future

**Objectives**

Please identify three objectives for your session. Objectives should use active verbs, be concrete, and state what the program participants should know or be able to do; they should not simply repeat topics that will be addressed. Objectives should be achievable and realistic given the length and scope of the proposed program.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Target Audience and estimated size:** \_\_\_\_\_

**Program format:** Please circle one:

Single Speaker      Panel Presentation      Small Group Discussion      Hands-on Exercise

**Logistics and Audiovisual needs**

Room setup – Please circle one:      Theater style      Classroom      Rounds

Audiovisual equipment required – Please circle all required:

Head table      Podium      Microphone      Digital Projector      Laptop Computer

Other: \_\_\_\_\_

**Desired Time Slot:** Please circle one:

Preconference:      Saturday AM      Saturday PM

Conference:      Sunday AM      Sunday PM      Monday AM      Monday PM

Post conference:      Tuesday AM